

Spring Fling Committee

DANCE

(Minimum 2 years sobriety)

Standard Duties

- Maintain records and notes for the benefit of next year's office holder.
- Attend and participate in all Committee meetings. This is important in order to maintain group cohesiveness, to participate and exchange ideas, and to maintain a quorum when voting on issues.
- Understand that a Committee member may only incur one (1) unexcused, and two (2) excused absences and that a substitute may be sent without voting rights unless vote is in writing and the Chair is informed beforehand.
- The chairperson's purpose is to manage the Spring Fling conference to its fullest capacity and bring ideas, solutions and choices to the Committee for approval or denial. The Spring Fling Committee Chairperson will provide general leadership. It is the primary responsibility of each officer to provide leadership in their specific area and to initiate action necessary for a successful conclusion .

Officer Duties

- Contract for DJ and Karaoke. This should be done by late summer to ensure band availability.
- Attend various dances in town to find a DJ who you believe will be good for Friday Night.
- Once you have decided who you wish to hire, have contracts drawn up and bring them before the Committee.
- The budget is determined each year; which includes paying for DJ and Karaoke for Friday and Saturday night dances.
- Your committee should consist of approximately 25 people.
- You can coordinate with Information to ask people to leave the rooms after the respective speaker meetings. Information Committee members, hotel staff, recovery homes, and volunteers help with cleaning the hall to make ready for the dance.
- Have Security watch the stages to make sure no one goes up there.
- The DJ and Karaoke will set up anywhere from 4 p.m. to 6 p.m. Make sure you know when they will be setting up so that you can make sure the stages/room are ready for them.
- In setting up, place one table outside each door. Have two people take money and check wrist bands. Have one person standing in the middle of the entry way for crowd control.
- For change, use \$200 in 1's for Friday night dance, and \$400 in 5's for Saturday night. Continue to collect money from the people at the door and take to the Treasurer.